Clinical Research Coordinator
LEVEL 2
Programme (Blended)

DURATION

Thursday and Friday
9am to 6pm

June Intake (Class A)	*8 weeks E-learning + 4-day In-person tutorial session (1st & 2nd week of July)*
June Intake (Class B)	*8 weeks E-learning + 4-day In-person tutorial session (3rd & 4th week of July)*

COURSE FEES

Full Price	**S$3885** *(inclusive of GST)*
Subsidized Fees *(Only applicable to CRCs from Singapore's Public Healthcare Clusters under MOH Holdings)*	**S$430** *(inclusive of GST)*

Investigator-Initiated Trials (IIT) Made Easy for CRC

"If **you fail to plan**, **you** are **planning to fail**!"
- *Benjamin Franklin.*

Conducting an investigator-initiated trial requires a lot of planning and coordination.

In this programme, you learn about the key fundamental project management concepts and tools that are commonly used in clinical trials, and acquire the ability to coordinate investigator-initiated clinical trials with a reasonable degree of proficiency. Applications will be reinforced through interactive classroom discussions, case scenarios and practice-based activities.

WHAT YOU'LL LEARN

- Apply project management concepts from site feasibility stage to completion of a study, which includes resources management, track project status and managing quality issues
- Develop study documents such as data collection tools
- Manage research materials, biological specimens and site logistic matters
- Implement the operational workflow and quality systems for the research study
- Explain the IRB and regulatory requirements, and responsibilities for sponsors in an IIT
- Develop the ability to anticipate and mitigate potential risks or non-compliance
- Highlight key concepts for preparing and conducting a study monitoring

Programme Outline

Project Management

- Project Management of Multicenter IITs
- Research Grant Management
- Resource Management and Study Budget

Development of Study Documents

- Protocol Review
- Study Template Design
- Data Collection & Management
- Management of Trial Master File

Quality

- Responsibilities of Sponsor PI in Investigator-initiated Multicenter Trial
- Quality Management Systems
- Quality Control: Study Monitoring
- IRB and Regulatory Requirements
- Site Readiness for Closure

Operational Workflow

- Recruitment Strategies
- Management of Clinical Research Materials
- Management of Biological Specimens
- Organise IM and SIV; Training of Study Personnel
- Safety Monitoring

Who Should Attend

- Senior CRCs
- CRC with job responsibilities equivalent of a Senior CRC
- CRC who is progressing towards Senior CRC job grade

Entry Requirements

Applicants are required to have at least **4 years of experience** in coordinating **clinical trials**.

Testimonials

The six-day Clinical Research Coordinators (CRC) Level 2 programme involves many experienced speakers. I really like the classroom discussions and group activities as I gained new knowledge and insights on project execution and management. The programme is a great platform for me to get to know other peers from other healthcare institutions. Through daily practice-based activities, we also get to share our diverse knowledge and experiences with one another. I strongly recommend all eligible CRCs to enroll in this course, for you will gain very useful knowledge and skills!" **Trish Koon (Clinical Research Coordinator, Division of Obstetrics and Gynaecology, KK Women's and Children's Hospital)**

"The SCRI CRC Level 2 Programme instructors were interactive, and they facilitated the programme interestingly through the classroom and case scenario discussion. From the programme, it has motivated me to think in-depth in strengthening my project management skills and coordination. I believe I am able to apply the appropriate knowledge in my course of work."
Su Jialei (Senior Research Nurse, Khoo Teck Puat Hospital)

Application Procedure

Please scan the QR code below to register.

REGISTRATION PERIOD:
1 March to 31 March

Registration Form
[To be completed by Applicant and routed to their Supervisor/RO]

for.sg/l2registration

REGISTRATION IS BY **FIRST-COME-FIRST-SERVE** BASIS

For more information on this programme, please visit SCRI website: for.sg/level2

SCRI CRC Level 2 programme covers a wide range of topics which gives a comprehensive overview of what the expected responsibilities, knowledge and skill sets are required for a senior CRC. The intensive programme also covers a wide range of content and in-class exercises. The instructors are knowledgeable and engaging and sharing of their experiences helps novice senior CRCs like myself connect new knowledge and processes learnt with my everyday work tasks.
Wong Cher Yi (Clinical Research Coordinator, NUHCS)

Contact Us

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Note: Information is accurate at time of print and is subject to changes without prior notice.